



## Application for Assistance Variety NT - Tent 82

Variety is a worldwide charity committed to improving the quality of life for children with special needs, under the age of 18. We do not give money or fund wages or any goods/services for staff or parents because our funds must directly benefit children.

Please read the following and answer all questions carefully – attach separate sheets if you require more space. We are never closed to submissions and all are investigated and presented to the Variety NT Appeals Committee for consideration at our monthly meetings.

**Due to the countless number of appeals we receive, we cannot guarantee that yours will go to the next meeting, we do try to be as fair as possible when discerning the urgency of appeals.**

Enclose as much detail and additional information that you think may help us speed up the process of investigation.

We respect the personal nature of the details you submit and will provide complete confidentiality. Please note, as part of our accountability procedures, we produce a list of grants for each financial year on which your organisation/family name will appear. If you have any concerns regarding this procedure please contact the Variety Northern Territory office.

For your information we must have proof of exactly how and where our money is being spent, so if your request is approved, we will only pay on receipt of invoices or reimburse from detailed receipts.

### **Before submitting your application form**

- ♥ Check you have answered all questions thoroughly.
- ♥ Check you have enclosed :
  - ♥ A 'wish list' for specific goods / services in order of priority.
  - ♥ Details on how each of the requested goods / services will benefit the child / children.
  - ♥ At least two quotes for each item / service on suppliers letterhead detailing prices.
  - ♥ At least two letters of support from either doctors, specialists, counsellors, therapists, school teachers or social workers (on their letterhead) which describes the benefits to the child / children.
  - ♥ Any additional information you think may help

### **Please Note:**

If applying on behalf of a school or organisation, complete Sections A and C.

If applying on behalf of an individual or family, complete Sections B and C.



## Section A

Please answer these questions if you are representing an organisation seeking assistance from Variety NT.

Organisation Name: .....

Address: .....

Phone: ..... Fax: .....

Email: ..... Date Established: .....

Purpose of Organisation: .....

Name of contact person: .....

Position of contact person: .....

Total number of children in the organisation's care:

Now: ..... Age range: .....

In 12 months: ..... Age range: .....

Special needs of children: .....

.....

.....

.....

How are you financed: .....

Gross annual income: .....

Is there an active parent / teacher / citizens association?  Yes  No

**Please attach your latest accounts or Annual Report.**



## Section B

Please answer these questions if you are an individual or representing a family seeking assistance from Variety NT.

Family name: .....

Parent/s Guardian/s Name/s: .....

Address: ..... P/code: .....

Phone: ..... Fax/email: .....

Number of Dependants: ..... Ages: .....

Employment / Source of Income: .....

.....

Do you:  own your home  or rent

Do you receive any other financial assistance? .....

.....

Approximate total weekly family income: \$ .....

(Please provide 2 recent pay slips and / or a Statement of Earnings)

### **Complete this section for each child recipient – attach extra pages if more than one child**

Name: ..... Date of Birth: .....

School and level attended: .....

Please describe the special needs of the child (condition, complications etc): .....

.....

.....

Medical / known terminology: .....

Characteristics: .....

.....

.....



### Section C

To be completed by organisations, individuals and families.

Describe specifically what is required by the child or children: .....

.....  
.....

How would the child / children benefit from the above: .....

.....  
.....  
.....

How many children would benefit from the donation? .....

If the request is for goods and is needed for an integrated student(s), who would use it when they no longer require it or when they leave the school? .....

.....

Please indicate if our funding is dependant on funding from other organisations: .....

.....

Total cost of project: \$.....

Funds requested from Variety NT (attach quotes): \$.....

List who else you have approached for help and the result: .....

.....

Are you able to make any financial contribution to this Appeal. If so please provide details: .....

.....

If your request is for a computer, state minimum specifications and all hardware required: .....

.....

.....



Indicate, by providing a time frame, when these funds will be needed. If instalments or part payments, please provide details:.....

.....  
.....

If the request is for goods, would you be prepared to display the name of Variety NT on the donation?      Yes     No

Please sign below to indicate:

- ♥ That you have answered all questions as accurately as possible.
- ♥ That you understand that due to the large number of submissions, there is a waiting period involved and that **you will be notified of an outcome by post**. You may also be contacted by a Variety NT representative for further information about your application if required.
- ♥ That if you receive support from somewhere else in the meantime, you will advise Variety NT.

Signed:.....

Please print name:.....

Relationship to child / children / project:.....

Date:.....

**Please mail correspondence to:**

The Appeals Coordinator  
Variety Northern Territory  
GPO Box 4224  
DARWIN NT 0801

Or fax: (08) 8941 5373

For further information please call the Variety NT Office on (08) 8981 2544 or email [variety@varietynt.org.au](mailto:variety@varietynt.org.au)



## Our Privacy Policy

Variety, the children's charity of Northern Territory abides by the *2001 Privacy Act legislation*.

If your appeal is approved, Variety NT would like the opportunity to forward a news release to local newspapers and television stations in your area acknowledging our contribution.

We would also like to publish any photographs we may receive of the applicant in the requested equipment or of the presentation in our future promotional materials such as event brochures and Variety paraphernalia.

Please complete the below details to advise if you do / do not wish for this to occur.

I, ..... **give / do not give** full permission for a brief news release to be issued to local newspapers and television stations regarding my application should it be approved.

I, ..... **give / do not give** full permission for a photograph of the applicant to be used in future Variety Northern Territory promotional material.

Signed: ..... Date: .....

Print name: .....